



# UNIVERSITY COLLEGE

*Illinois State University*

We help students succeed.

## QUICK GUIDE FOR FACULTY

University College has resources for you and your students.

- tutoring, writing assistance, and study skills development
- course planning, setting goals, or choosing a major
- degree program when students have explored their other options at Illinois State
- developing students' math skills in preparation for a college math class
- university resources and how to be a successful student
- individualized support services for underrepresented populations
- finding a secure environment to take exams for an Internet course, course placement, or meeting graduation requirements

### **Contact University College if you or one of your students is in one of the following situations:**

#### **Student who needs writing help or tutoring**

The Julia N. Visor Academic Center provides tutoring for more than 40 courses as well as general writing assistance.

#### **Student is the first person in his/her family to go to college and needs mentoring**

TRiO/Student Support Services is a federally funded program dedicated to helping first generation and low-income students succeed in college.

#### **Student does not know the academic requirements for the major**

Students with less than 24 earned hours work with a University College advisor. Students with above 24 credit hours and a declared major work with the college/school/department advisor. All Undeclared students work with University College advisors.

#### **I need someone to administer/proctor an online exam**

University College Testing Services administers online exams. There is a small fee for this service. Contact us for more details.

#### **I have to go to a conference, but I don't want to cancel class**

The Julia N. Visor Academic Center is happy to conduct specialized workshops for your classes.

#### **I have a student who may want to leave our major**

University College's Transitional Advising Services, in coordination with college/school/departmental advisors, provides online, as well as face-to-face tools to assist students who may want to switch majors.

#### **I have a student with a variety of academic and social issues**

The director of University College, in conjunction with the necessary departments on campus, will seek support for the student.

#### **I have questions about GradesFirst**

University College and other units on campus use GradesFirst as a method of collecting current academic progress of at-risk students, as well as a way of sharing academic information among staff working with those students. Contact the director of University College with questions.

## University College

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### Academic Advisement

340 Fell Hall

(309) 438-7604

### Developmental Math

118 Schroeder Hall

(309) 438-3360

### First Year LinC and University Studies

324 Fell Hall

(309) 438-3217

### Julia N. Visor Academic Center

012 Vrooman Center

(309) 438-7100

### Preview

329 Fell Hall

(309) 438-8486

### Transfer Day Program

331 Fell Hall

(309) 438-3859

### Testing Services

346 Fell Hall

(309) 438-2100

### TRiO/Student Support Services

387 Fell Hall

(309) 438-2099



Tutoring

Teaching

Advising

Mentoring

Orientation

Testing



ILLINOIS STATE  
UNIVERSITY

*Illinois' first public university*

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